

MINUTES
PORTAL RESCUE INC., BOARD MEETING
Wednesday, January 29th, 2014, 6.30 p.m.
Portal Rescue Classroom

1.0 Call to Order

Jackie Lewis called the meeting to order at 6.37 p.m.. Six board and four community members were present.

2.0 Adoption of Agenda

The published agenda was adopted, with the addition of items 5.2, 8.1, 8.2 and 8.3. Motion proposed by Bill Wilbur, seconded by Jackie Lewis and carried unanimously.

Rick Beno, seconded by Bill Wilbur, moved to take items 6.3 and 8.1-3 first. Motion carried unanimously.

3.0 Acceptance/Correction of Minutes

Jackie Lewis moved, seconded by Reed Peters, to accept the minutes of the December 18th, 2013 meeting. Motion carried unanimously.

4.0 Reports

President: Jerry Racicot

The President wasn't able to attend the meeting and deferred his report.

4.2 Treasurer: Rick Beno

Rick reviewed income and expenses up to end of 2013.

Revenue: \$2,600 grants; \$38,662.62 donations; \$7,444 fundraising; Interest income \$948.48; rent \$575; fire income \$1623,62; misc. \$125.98.

Total: \$51,979.70

Expenses: \$957.11 office supplies; \$2,067.33 EMS supplies; \$3,973.38 EMS training; \$5,785.37 EMS equipment; \$5,735.92 fire supplies; \$1,444.97 fire training; \$550 fire pay from Enterprise fire; \$3,802.17 vehicle operations; \$1,079.76 for radio operations; \$8,474 insurance; \$1569.51 structure maintenance; \$110 dues; \$1212.59 fund-raising expenses; \$2,529.28 utilities; \$948.48 Rainy Day account; \$676.40 misc. expenses.

Total \$40,906.27

Summary of Assets: Currently, our investments consist of \$65,911.94 (Edward Jones), \$60,371 (Credit Union) and we have \$45,669.11 in checking (including petty cash and earned interest). Assets total \$172,032.06 at end of 2013.

4.3 Fire Chief: David Newton

"Operations: A SAR incident on Dec 19th in Horseshoe Canyon. A shed fire on January 2nd. Thanks to all who turned out.

Training: We had one fire training on roadside fire response. Jerry Racicot conducted some vehicle familiarization with two prospective firefighters. One of our prospective firefighters will complete her basic wildland training this weekend.

Maintenance: Replaced the pump battery on Brush 5. Added a remote brake fluid reservoir to Brush 5 so that we can monitor the fluid level. A portion of the water piping in Engine 2 has developed a leak.

Countywide CWPP: The first full draft has been released to the working group.

VFA Grant: The 2013 (yes 2013) VFA grant guidance has been released. I'll be submitting our proposal Jan. 31st."

4.4 EMS Chief: Jackie Lewis

"We've had one call since the December meeting.

8 EMTs attended the January training.

All agencies were told at the meeting with our base hospital on Tuesday that (SOPs) standard operating procedures will be required to be in writing for many of our standard operations. These changes are being set by AZDHS (Arizona Department of Health and Safety) in accordance with new legislation and national certification requirements. I will be requesting input from EMTs and possibly Board members for completeness and accuracy as I get the SOPs prepared. I'm still waiting to hear if we qualified for the Epi-pen donation. They haven't scheduled a committee meeting yet."

5.0 Old Business

5.1 Finalization of 2014 Budget

Revenues: Grants \$1,200; donations \$30,000; fundraising \$8,000; interest \$1,000; rent \$500; fire income 0; misc. 0; Rainy Day Draw \$6,950.

Total \$47,650.00.

Expenses: Office \$1,600; utilities \$3,000; chiefs' meetings \$1,000; EMS supplies \$3,500; EMS equipment \$3,000; EMS training \$7,000; fire supplies & equipment \$5,000; fire training \$2,000; fire pay 0; vehicle ops \$6,800; radio ops \$2,600; insurance \$10,000; dues \$250; structure maintenance \$2,000; misc. \$500; Rainy Day Account 0. Total \$47,650.

The proposed budget entailed about \$7,000 deficit spending. Rick Beno proposed, Jackie Lewis seconded, the budget be approved. Motion carried unanimously

5.2 Cost of pencils which would publicize Portal Rescue's services.

Jackie reported that, for the quoted price, a fourth line of writing could be inserted on the pencils. It would read "donations greatly appreciated." The cost would be a little over \$109 for 572 pencils. Bill Wilbur proposed and David Newton seconded approval of the purchase. Motion carried unanimously.

6.0 New Business

6.1 Soup Kitchen Lotto Tickets

Board agreed to continue the past practice of purchasing Lotto tickets for a prize in the Soup Kitchen raffle.

6.2 Volunteer Firefighters Assistance Grant request.

David Newton listed the items on which the Grant would be spent, if approved. (The grant would cover 50% of the cost of these items and Portal rescue would cover the rest.) David proposed that the Board approve the manner in which the grant would be spent. Jackie Lewis seconded and the motion carried was carried unanimously.

6.3 Use of Portal Rescue Classroom by Chiricahua Gallery at reduced rent.

Jerry Aerts explained that the Gallery, which engages in community enrichment programs, wishes to use the classroom for probably three classes in March-April on Tuesday and Wednesday mornings. Jackie Lewis proposed, Rick Beno seconded, that no fee be charged. Motion carried unanimously

7.0 Addenda

8.0 For the Good of the Order

8.1 Donation of book profits to Portal Rescue

Alice Newton offered to donate to Portal Rescue the profits from sales of her photo book on the Portal area, and wished the funds to be earmarked for EMS Wilderness training. The Board agreed to do so and thanked her.

8.2 Overview of Cochise County Community Wildfire Protection Plan.

The county's CWPP working group recommended* wildland fuel modification of 30,202 acres in our area, at an annual cost of \$317,000 for two years. David Newton noted that these funds would be obtained by grants but someone other than himself would need to organize and lead the project. The CWPP would be discussed at the annual meeting when more community members were present.

8.3 Brushfire notification.

Bill Wilbur said local residents needed to be reminded they should call Portal Rescue at 558-2206 if they intend to burn brush.

9.0 Adjournment

Rick Beno, seconded by Bill Wilbur, proposed adjournment. The meeting was adjourned at 8.10 p.m..